



ISO 20400 GUIDELINES FOR SUSTAINABLE PROCUREMENT



ISO 20400 is a guideline that provides guidance on sustainable procurement. The guideline can be used by an organizations that intend to improve their social, economic, and environmental sustainability.

The aim of ISO 20400 is to provide guidance to public or private organizations, include key sustainability considerations, integrating sustainability into the organization's procurement policy and strategy, managing risks and opportunities, planning and integrating sustainability into the procurement processes, and measuring and improving the sustainable procurement performance.

BENEFIT

- Improve performance and competitiveness
- Improve sales and marketing opportunities
- Uniform approach to reporting and measuring Sustainable Procurement
- Reduced environmental and compliance costs
- Reducing the production of waste and improving recycling, reuse, remanufacturing and recovery of waste
- Encourages a marketplace for innovative sustainable products and services
- Ensure compliance with relevant environmental legislation



ISO 20400 GUIDELINES FOR SUSTAINABLE PROCUREMENT



TSUP1 ISO 20400 Introduction 3 hours

Details

- ISO 20400 principle
- Overview on global development of ISO 20400
- Certification process and its necessary requirements

TSUP2 ISO 20400 Effective Application 1 day

Details

- Introducing ISO 20400
- Review on the requirements and implementation guidelines of ISO 20400
- Processes approach
- The direction of ISO 20400

TSUP3 ISO 20400 Documentation 1 day

Details

- ISO 20400 requirements for documentation and why documentation required
- Process approach to create practical documents
- System Documentation
- Updating and Maintenance of ISO 20400

TSUP4 ISO 20400 Internal Auditor Training 2 days

Details

- Documentation review
- Comparison between internal and external audit
- ISO 20400 auditing
- Internal audit results evaluation and reporting

Date Courses are organized once a month. Detailed schedule can be found on our website.

Venue ACI Training Centre

Methodology Presentation, Workgroup Discussion, Case Study & Exercise

Certificate Certificate of successful completion will be issued to delegates who have attended full course



ISO 20400 永續採購指南

ISO 20400 是為可持續採購提供指導的指南。該指南可供打算改善其社會、經濟和環境可持續性的組織使用。

ISO 20400 的目的是為公共或私營組織提供指導，包括關鍵的可持續性考慮、將可持續性納入組織的採購政策和戰略、管理風險和機會、規劃和將可持續性納入採購流程，以及衡量和改進可持續性採購績效。

好處

- 提高績效和競爭力
- 改善銷售和營銷機會
- 報告和衡量可持續採購的統一方法
- 降低環境和合規成本
- 減少廢物的產生，改善廢物的回收、再利用、再製造和回收
- 鼓勵創新可持續產品和服務的市場
- 確保遵守相關的環境法規



ISO 20400 永續採購指南



TSUP1 ISO 20400 入門

3 小時

內容

- ISO 20400 原理
- ISO 20400 在全球的發展概況
- 瞭解認證程序及基本要求

TSUP2 ISO 20400 有效應用

1 日

內容

- ISO 20400 概述
- ISO 20400 之要求及實施指引的檢視
- 處理程序的方法
- ISO 20400 要求之發展及其影響

TSUP3 ISO 20400 文件處理

1 日

內容

- ISO 20400 對文件的要求及為何有此要求
- 過程方法以建立實用文件
- 系統文件
- 更新和維護 ISO 20400

TSUP4 ISO 20400 內部審核員培訓

2 日

內容

- 體系文件系統檢視
- 內部與外部審核之比較
- ISO 20400 之審核(包括審核方法、準備、審核技巧和報告)
- 內部審核結果評估和報告

上課日期地點

培訓課程每月舉辦一次，具體開課日期可瀏覽本公司網頁

地點

ACI 培訓中心

上課模式

講解、小組討論、練習及個案研習

獲取資格

完成課程之學員將獲頒發課程完成證書乙張

