

# **IRCA Approved OHSAS 18001:2007 OHSMS Auditor/ Lead Auditor**

**(Reg.No.A17517)**

**(Course Code: TS6)**



**Accredited  
Certification  
Int'l Ltd.**

## **Introduction**

This training course has been developed in line with IRCA requirements IRCA/2010.

Capitalizing on the powerful Accelerated Learning Technique, this course spends a good portion of the time on discussions, exercises and case studies to help students to consolidate knowledge and acquire hands on experience that are instrumental in their capacity as an occupational health and safety management system auditor or OHSAS professional.

Students who passed the continuous assessment and the 2 hour written examination will be awarded a Certificate of Successful Completion. Based on IRCA policy, this course satisfies the training requirement for certification as an IRCA OHSMS Lead Auditor/Auditor. This course run in collaboration with HK Veritas Ltd. (IRCA AO17253)

## **Objectives and Achievements**

- Describe the purpose of an OHSMS with reference to the PDCA cycle, including the principles, processes and techniques used for OHS, the assessment of risk and the significance in OHSMS.
- Explain the scope of OHSMS standards and, where applicable, other criteria against which an OHS audit could be performed, including OHSAS 18001 requirements.
- Undertake the role of an auditor to plan, conduct, report and follow up an audit in accordance with OHSAS 18001 and by interpreting the requirements of ISO 19011.



## Who Should Attend?

- Line/Support function personnel who are involved in OHSMS implementation
- Staff who are charged with the responsibility to develop and maintain an OHSMS
- All OHSMS auditors who wish to acquire an internationally recognized auditor status

## Prerequisite

Students are required to have some background in occupational health and safety management and knowledge of OHSAS 18001. Students without such background will not be enrolled.

## Methodology

There is a balance between knowledge-based presentation, discussions, exercises and case studies. About two third of the time is spent on activity based learning. A mock examination paper will be discussed throughout the course to help students to be familiar with the style of the examination.

## Course Contents

- General introduction, certification and accreditation
- Introduction to occupational health and safety issues and risk
- The legislative framework
- Introduction to OHSAS 18001 series and OHSAS 18001 requirements
- Documentation review
- Process auditing
- Auditing skills
- Writing NC reports
- Audit reporting
- Audit follow up



## Course Certificate

Participants who successfully complete this course and pass the examination will be awarded a certificate which may be used in support of an application to be registered as an Auditor or Lead Auditor with the CQI International Register of Certificated Auditors.

## Language

Cantonese  
(Supplemented with English Handout and Examination Paper)

## Course Duration

5 Days (40 hours including a 2 hour examination)

[Welcome any requested dates]

Some evening work is required.



## Venue

ACI Learning Centre, Hong Kong

## Course Code & Fee

Course Code : TS6

(Daily Refreshment and Course Materials are included)

Lunch is not included. Please advise us in advance if you have any special requirements.

Dress code: smart casual



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