



Accredited Certification Int'l Ltd. 國際認可認證有限公司

Your True Partner in Management System Training

ACI Training Course

Code (TS3)	OHSAS 18001:2007 IMPLEMENTATION & DOCUMENTATION TRAINING COURSE (9:30a.m. – 5:00p.m.) 1 day
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Target Audience

- ~ Personnel, managers & consultants who need to implement or develop the Occupational Health and Safety management system.
- ~ Delegates are better to have basic knowledge of OHSAS 18001

Objectives

- ~ To understand the documentation structures of OHSAS 18001:2007 standard requirements
- ~ To get prepared for establishing OHSAS 18001:2007 documentation
- ~ To understand the advantage of documentation

Details

- ~ OHSAS 18001:2007 requirements for documentation and why documentation required
- ~ Process approach to create practical documents
- ~ System Documentation (Occupational Health and Safety Management Manual, Occupational Health and Safety Management Policy, Occupational Health and Safety Management Objectives & Occupational Health and Safety Management procedures, work instruction, etc.)
- ~ Updating and Maintenance of Occupational Health and Safety Management system

Methodology

- ~ Presentation, experience sharing, exercise and discussion

Certificate

- ~ Certificate of Successful Completion will be issued to delegates who have attended full course.

Venue

- ~ ACI training centre



您在管理系統訓練上的真誠夥伴

ACI 培訓課程

Code (TS3) OHSAS 18001:2007 執行與文件處理訓練課程
(9:30a.m. – 5:00p.m.) 1 日

培訓對象

- ~ 需要推行或發展職業健康及安全管理系統之人員、經理、教育人員和顧問
- ~ 已對 OHSAS 18001 有基本認識之人員

培訓目的

- ~ 了解 OHSAS 18001:2007 標準對文件結構的要求
- ~ 為建立 OHSAS 18001:2007 文件做好準備
- ~ 了解文件建立的好處

培訓內容

- ~ OHSAS 18001:2007 對文件的要求及為何有此要求
- ~ 過程方法以建立實用文件
- ~ 系統文件（職業健康及安全管理手冊，職業健康及安全管理方針，職業健康及安全管理目標和職業健康及安全管理程序，工作指導等）
- ~ 更新和維護職業健康及安全管理體系

上課模式

- ~ 講解、經驗分享、練習與討論

證書

- ~ 達到高出席率之學員將獲頒發課程完成證書乙張

上課地點

- ~ ACI 訓練中心